

CITY OF LOS ANGELES  
CALIFORNIA

BOARD OF NEIGHBORHOOD  
COMMISSIONERS

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING MINUTES - APPROVED

Monday, March 20, 2017 1:00 PM

LOCATION: CITY HALL, 10th FI Conference Room

200 N Spring St. Los Angeles, CA 90012

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The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. The amount of time for each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple speaker cards are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to 15 minutes maximum. No individual speaker will be allowed more than 3 minutes, unless presiding officer of the Board decides differently.

The agenda is posted for public review in Main Street Lobby of City Hall East at 200 North Main Street and at 20th Floor, City Hall, 200 North Spring Street, Los Angeles. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. The Agenda and Report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org). Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. [1:20]Introduction (5 minutes)
2. [1:24]Call to Order and Commission roll call (1 minute)

Commissioner	Present	Absent
Shaffer	X	
Atkinson	X	
Darett-Quiroz	X	
Lafarga	X	
Lipmen	X	
Sinclair		X
Wehbe	X	

Note: Commissioner Lipmen arrived at 1:49 pm.

3. [1:26]Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners.

**Public Comment:** None

4. [1:27]Multiple Agenda Items Comment – Comments by members of the public who have submitted multiple speaker cards and want to speak on all items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.

**Public Comment:** None

5. [1:27]Approval of the Minutes of the Meeting of 03/16/17.

[http://empowerla.org/wp-content/uploads/2017/03/Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes-03.16.17.DRAFT\\_.pdf](http://empowerla.org/wp-content/uploads/2017/03/Board-of-Neighborhood-Commissioners-Special-Meeting-Minutes-03.16.17.DRAFT_.pdf) (3 minutes)

**Public Comment:** None

**Action:** Motion to approve Minutes of the Meeting of 03/16/17.

VOTE	Mover	Atkinson	Second	Lafarga
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Lafarga	X			
Wehbe	x			
Darett-Quiroz				
<b>Total</b>	<b>4</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

6. [1:28] Verbal updates from representatives of the Mayor, Los Angeles City Council, and other City representatives. (10 minutes).

**Public Comment:** Wayne provided commentary.

7. [1:30] Verbal updates from representatives of the Los Angeles Neighborhood Council Budget Advocates. Neighborhood Council Budget Advocates provide input to the City on the City's Budget. Additional information regarding the Budget Advocates is available at <http://ncbala.com/>. (10 minutes).

**Public Comment:** Wayne provided commentary

8. [1:31] General Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. This agenda item will last a total of 15 minutes and no individual speaker will be allowed more than three minutes. (15 minutes)

**Public Comment:** Wayne provided commentary.

9. [1:34] General Manager's Report. (10 minutes)
  - a. Briefing on Departmental activities.
  - b. Staffing, budget, elections and other operational matters.
  - c. Subdivision policy.
  - d. EmpowerLA Awards update
  - e. Enforcement of Minutes Posting Policy Requirement

**Public Comment:** Update provided by Grayce Liu. Mike Fong provided update on Subdivision process and Homelessness Civic U. Judy Price no comment. Wayne provided commentary. Lisa Sarkin, no comment. Joe Riser provided commentary. Commissioner Atkinson inquired on “quiet time” as discussed by Joe Riser. Grayce Liu provided clarification.

10. [1:48] Discussion and possible action to draft a Letter of Recommendation on behalf of Downtown Los Angeles Neighborhood Council related to their Vision Plan award nomination. (10 minutes)

**Public Comment:** Presentation by DLANC President, Patti Berman. Commissioner Shaffer asked for clarification of request.

**Action:** Motion to approve letter draft provided by DLANC Commission.

VOTE	Mover	Darett-Quiroz	Second	Lafarga
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
Shaffer	X			
Atkinson	X			
Darett-Quiroz	X			
Lafarga	X			
Wehbe	X			
<b>Total</b>	<b>5</b>			
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

11. [1:55] Discussion and update on Neighborhood Council Subdivision elections. (10 minutes)

**Public Comment:** Wayne not present, no comment. Paola Flores provide commentary. Scott Gray provided commentary. John H provided commentary. Debbi Welsh provided commentary. Rocky Delgadillo provided commentary. Robert Newman provided commentary. Commissioner Atkinson asked for location of polling place. Grayce Liu and Mike Fong provided clarification. Michael Maier provided commentary. Joseph Riser provided commentary. Kathleen Damani provided commentary. Rena Leddy provided commentary. Alan Kumamoto provided commentary. Karen Christopherson provided commentary. Miguel Nelson provided commentary. General Jeff provided commentary. Elizabeth Peter Gowen provided commentary. Commissioner LaFarga asked for clarification of timing. Grayce Liu provided clarification. Commissioner Darett-Quiroz asked for clarification on polling place. Deputy CA Elise Rudin provided update. Commission Wehbe provided commentary. CA Elise Rudin provided advice to Commissioner

Wehbe's commentary. Grayce Liu & Mike Fong provided update on next SRNC townhall meeting. Commissioner Daret-Quiroz asked for viewing of letter submitted by Rocky Delgadillo.

12. [2:41] Discussion and possible action to create Ad Hoc Committee to review Council File 15-1022-S2 including General Manager's report on elections and provide recommendations.

**Public Comment:** Lisa Sarkin provided commentary. Judy Price provided commentary.

Commissioner Shaffer appointed Commissioner Lipmen as Ad Hoc chair and Commissioners Wehbe and Daret-Quiroz appointed as members. Ad Hoc term date is 6 months from today which is 09/19/17.

**Action:** None. Creation of Ad Hoc by appointment of Commissioner Shaffer.

13. [2:49] Discussion and possible action to approve Silverlake Neighborhood Council Bylaw amendment to modify Youth Board eligibility age from 14 years of age to 18 years of age and minimum voting age. <https://empowerla.org/wp-content/uploads/2017/03/SLNC-Bylaw-Amendment-Request-Documents.pdf>

**Public Comment:** Update provided by Department staff, Lorenzo Briseno. Commissioner LaFarga asked for clarification as of Department's recommendation. Grayce Liu provided further clarification of Department's recommendation. Commissioner Atkinson provided commentary. Anne Marie Johnson provided commentary. Betsy Israelite provided commentary. Jerome Courshon provided commentary. Commissioner Daret-Quiroz provided commentary. Commissioner Wehbe provided commentary. Commissioner Lipmen provided commentary. Commission Lafarga provided commentary and requested clarification of Youth participation. Anne Marie Johnson provided clarification of 14 year old participation in 2016 election. Commissioner Lipmen provided rebuttal to Ms Johnson's clarification. Commissioner Atkinson provided commentary. Commissioner Shaffer provided commentary and rebuttal to Commissioner Lipmen's commentary. Commissioner Lafarga inquired on accuracy of SLNC's bylaws amendment request. Grayce Liu provided response. Commissioner Daret-Quiroz provided commentary.

**Action:** Motion to approve Silverlake Neighborhood Council Bylaw amendment to modify Youth Board eligibility age from 14 years of age to 18 years of age.

VOTE	Mover	Daret-Quiroz	Second	Wehbe
Commissioner	Ayes	Nays	Abstention	Absent
Shaffer	X			

<b>Atkinson</b>	<b>X</b>			
<b>Lafarga</b>	<b>X</b>			
<b>Lipmen</b>		<b>X</b>		
<b>Wehbe</b>	<b>X</b>			
<b>Darett-Quiroz</b>		<b>X</b>		
<b>Total</b>	<b>4</b>	<b>2</b>		
<b>Motion</b>	<b>Carries</b>	<b>X</b>	<b>Fails</b>	

14. [3:36] Discussion and possible action regarding the creation of an Ad Hoc Committee for the Empower LA Awards.

**Public Comment:** None. Commissioner explained requirements. Commissioner Darett-Quiroz appointed chair. Commissioners Wehbe and Lafarga appointed members.

**Action:** None. Creation of Ad Hoc made by Commission Chair appointment.

15. [3:40] Discussion and possible action regarding Board of Neighborhood Commissioner's Newsletter. (10 minutes)

**Public Comment:** Update and commentary provided by Commissioner Lipmen.

16. [3:40] Commission Business - Comment from Commissioners on subject matters within the Board's jurisdiction. (15 minutes)

1. Comment on Commissioners' own activities/brief announcements.
2. Brief response to statements made or questions posed by persons exercising their general public comment rights/ask staff questions for clarification.
3. Introduce new issues for consideration by the Commission at its next meeting and direct staff to place on the agenda.
4. Ask staff to research issues and report back to the Commission at a future time.

Commissioner Lipmen provided commentary. Commissioner Shaffer provided update on Emer committee.

17. [3:40] Adjourn

<b>VOTE</b>	<b>Mover</b>	<b>Darett-Quiroz</b>	<b>Second</b>	<b>Lafarga</b>
<b>Commissioner</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstention</b>	<b>Absent</b>
<b>Shaffer</b>	<b>X</b>			
<b>Atkinson</b>	<b>X</b>			
<b>Darett-Quiroz</b>	<b>X</b>			
<b>Lafarga</b>	<b>X</b>			

<b>Lipmen</b>	<b>X</b>			
<b>Wehbe</b>	<b>X</b>			
<b>Total</b>	<b>6</b>			
<b>Motion</b>	<b>Carries</b>		<b>Fails</b>	

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)**  
*(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and subscribe through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

- Regular Meeting on April 4, 2017 at 6:00pm – Location TBD: West Area
- Regular Meeting on April 17, 2017 at 1:00pm., at City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012
- Regular Meeting on May 2, 2017 at 6:00pm – Location TBD: South Valley
- Regular Meeting on May 15, 2017 at 1:00pm., at City Hall, 10<sup>th</sup> Floor Conference Center, Room 1050, 200 North Spring Street, Los Angeles, CA 90012

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

"In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>TH</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).