

**Subject:** Westchester Town Center 2015 4th Quarter Report  
**From:** Rick Scott <rick.scott@lacity.org>  
**Date:** 02/04/2016 07:50 AM  
**To:** Donald Duckworth <duckworth.donald@gmail.com>  
**CC:** Rosemary Hinkson <rosemary.hinkson@lacity.org>, Emelia Tso  
<emelia.tso@lacity.org>

Don,

Please submit the 2015 4th Quarter report and newsletter for the Westchester Town Center BID that was due 1/31/16. I will not be able to process any invoices until the BID is in compliance with its contract.

Please contact me if you have any questions.

Thank you.

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