

BOARD OF
POLICE COMMISSIONERS

Approved 4.25.00

Secretary

RULES AND REGULATIONS GOVERNING PRIVATE PATROL SERVICES
(IN ADDITION TO STATE LAWS AND CITY ORDINANCES)

1. **Address/Telephone:** Each Private Patrol Service permittee shall have and maintain a business address and/or emergency telephone number where a company representative is immediately available to members of the Los Angeles Police Department on a 24-hour per day basis.
2. **Advertisements:** No advertisement, representation or solicitation of any kind by a Private Patrol Service shall in any way imply that the Private Patrol Service is a part of the Los Angeles Police Department or any other law enforcement agency, or under contract or in any other way connected therewith.
3. **Uniforms:** All members of a Private Patrol Service shall be in full uniform at all times when performing any duty or service incidental to the operation of the Private Patrol Service unless prior notification is given to the Los Angeles Police Department Area Watch Commander.
4. **Employee Addresses:** Employee address changes shall be maintained by the permittee and shall be subject to inspection by the Board or its agent.
5. **Inspections:** Each holder of a Private Patrol Service permit shall hold inspections at least monthly of all street patrol officers on-duty on the date of inspection of all uniforms, required identification cards, badges, equipment, ammunition, and weapons. Records of inspections shall be maintained for a period of one year and shall be made available to the Commission or their agent upon request.
6. **Employee Lists:** All Private Patrol Services shall prepare and deliver an employee list or copies of the street patrol officers' registration forms to the Board twice a year. The employee list or copies of the street patrol officers' registration forms shall be received by the Board no later than January 10th and July 10th of each calendar year. The employee list or copies of the street patrol officers' registration forms shall include the employee's name, State Guard Registration card number and any other State required certifications (i.e., firearms, baton, chemical agents, etc.)
7. **Complaints:** The Private Patrol Service shall forward copies of all complaints of violations of codified laws involving the activities of itself or its street patrol officers which occurred in the City of Los Angeles. These complaints shall be investigated by members of the Los Angeles Police Department and shall be subject to review by the Board of Police Commissioners pursuant to Los Angeles Municipal Code sections 103.00 et seq.
8. **Rules:** Upon issuance of a Private Patrol Service permit, the Board of Police Commissioners shall provide to the Private Patrol Service a copy of these rules and of the City ordinance regulating Private Patrol Services and Street Patrol Officers. The Private Patrol Service shall ensure that its employees are familiar with the ordinance and rules.
9. **Severability:** A Board rule which is ruled to be invalid by a Court of competent jurisdiction shall not invalidate the remaining Board Rules.

Adopted by the Board of Police Commissioners at a regular meeting of December 11, 1975. Amended April 25, 2000.