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On Tue, Mar 8, 2016 at 4:05 PM, c13 intern <c13.intern@lacity.org> wrote:  
Mr. Kim,

Below is the steps we go through with all homeless encampments. There is not a specific timeline for the process. It all depends on each agency. We do not have an internal report, other than the one I sent you previous on how we address them.

- Reported to BSS
- BSS assigns investigator to the site who visually inspects the site
- BSS contacts LAHSA
- LAHSA conducts outreach and offers services
- LAHSA makes second visit
- LAHSA signs off
- Public Works signs off
- Sanitation allocates days to Council Offices
- Sanitation posts at the site 72 hours prior
- Council Office coordinates LAPD

Sean Starkey  
CD-13

On Tue, Mar 8, 2016 at 1:56 PM, bryan kim wrote:  
Mr. Sean,

Good to speak with you. This is helpful. Can you please forward the policy and procedure documentation along with the timeline for clearing the homeless from the discussed area? Thank you. Do you have an encampment report internally or one for the general public or building owner on what they need to know or can do to alleviate this ongoing issue? Thank you.

**Bryan Kim**

Direct:

Skype:

ax:

Chat:

Kakao:



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On Tue, Mar 8, 2016 at 12:36 PM, c13 intern <c13.intern@lacity.org> wrote:  
Mr. Kim,

Sorry the call was disconnect.

Attached is a PDF on how the city currently is addressing a Homeless Encampment.

Currently the City Council is working on legislation that will help alleviate the problem. Municipal Code 56.11 is what the Council is currently working on. I have attached a little about the Code. Once it become law it will help us in permanently reducing the problem.

Please do not hesitate to email or call us with any questions you may have. We know it is