

Begin forwarded message:

From: carmen zella <carmen@doartfoundation.org>
Subject: Re: Larchmont utility boxes
Date: November 12, 2015 at 2:22:09 PM PST
To: Rebecca Hutchinson <rebecca@h-rpr.com>
Cc: "Ma'ayan Dembo" <maayan@doartfoundation.org>, Heather Boylston <heather@h-rpr.com>, Tom Kneafsey <tom@metropolitanholding.com>, Shannon King <shannon@doartfoundation.org>

This is great~

We will try to get the flyer done before then if we are to meet our end of January install. With the holidays, we will need time to receive submissions, get an approval and install rather quickly.

I would like to start distributing the flyer to artists by the end of next week.

Thank you Rebecca!

Looking forward~

On Thu, Nov 12, 2015 at 12:58 PM, Rebecca Hutchinson <rebecca@h-rpr.com> wrote:

Hi Carmen, we'd like to use the same copy used in the sample flier you sent! Just replace the Hollywood info with Larchmont Village BID. Let's also add the submission deadline to the flier: December 8

Our logo is attached. If possible, please also include the watercolor (also attached) somewhere in the flier. (It's not really necessary if it's too challenging because we show it on the application.)

URL is larchmontvillagebid.com

Heather, please confirm we have all the passwords for our site so we can have Christophe create a link to the application from the home page.

We'd like to have this ready to go early next week if possible so artists have plenty of time to submit.

Thanks!
Rebecca