

JANUARY 4, 2016 WEEKLY REPORT

Neighborhood and Business Improvement Districts:

On January 5, 2016, 2015, the Accounts Receivable Unit prepared and mailed invoices for the new Central Avenue Business Improvement District. A letter was included to permit the assessment payment in two installments.

The 50% petition threshold was met for the Encino (expired December 31, 2015) and Westwood (expires December 31, 2016) Business Improvement Districts. Ordinances of Intention for the renewal of the Encino and Westwood Business Improvement Districts were submitted to the City Attorney for approval as to form and legality.

The Technical Research Unit continues to research data for refunds for the Arts District, Sylmar and Panorama City Business Improvement Districts.

On January 6, 2016, staff attended the Executive Meeting for the Neighborhood and Business Improvement District Division.

Staff attended the deposition meeting with the City Attorney on January 6, 2016.

Staff met with the consultant to review the Management District Plan and Engineer's Report for the proposed Venice Beach Business Improvement District on January 7, 2016.